

ECTA



RC Workshop
22 September 2016

The upcoming Cefic/ECTA Guideline
Managing Change in a Chemical
Supply Chain



New Guideline Managing Change in a Chemical Supply Chain



Managing Change in a Chemicals Supply Chain

Working Group:

**Cefic
Shell
Total
Dow
LyondellBasell
Solvay**

**ECTA
LKW-Walter
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Proposal:

14th Sept 2016



New Guideline Managing Change in a Chemical Supply Chain



1. Introduction

2. Scope and objective

3. What is a Change

3.1 Defining Change

3.2 Deciding whether a change needs the Management of Change process

4. The Management of Change process

4.1 Identify the Change – Description, Proposal and Justification

4.2 Authorisation for Development (project sponsor) - Identification of MOC team

4.3 Scope development (including Risk assessment and other implications)

4.4 Review and Approval for scope implementation (including costs)

4.5 Implementation and handover of scope of work (including detailing of any outstanding actions)

4.6 Final Approval

5. Tools

6. Examples

6.1 Example 1

6.2 Example 2

Contact list

Annex: checklists for MOC process